

Valley County Planning and Zoning Department

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Short-Term Rental (STR)

(Administrative Permit)

Valley County Code Section 9-4-10

ANNUAL UPDATE FOR SHORT-TERM RENTALS

The property manager or owner shall submit an annual report for each short-term rental permit within 30 days of the renewal date

DATE RECEIVED: _____ ANNUAL DUE DATE: _____ FEE: \$ 75.00 ☐ Check # _____
or ☐ Cash or ☐ Credit Card

STR #: _____ PROPERTY ADDRESS: _____

SIGNATURE: _____ OWNER's NAME: _____

If the ownership has changed, a new STR application is required.

Is it your intent to operate in the same manner as your original application? Yes ___ No ___

If no, please explain

If the management company information has changed, please update contact information:

MANAGING COMPANY: _____ CONTACT PERSON: _____

EMAIL ADDRESS: _____ PHONE #: _____

- ☐ **List any changes that were made to operations and/or facilities.** This includes parking areas, lighting, and fire pits. If changes are made to the building(s), use, number of occupants, etc., a new permit will be required with the updated information. This information can be attached or listed below:

- ☐ **Sales tax payment is required by the state of Idaho.**

Please disclose how much sales tax was paid for the previous year? (Optional) \$ _____

- ☐ Rules, emergency exit plan, and emergency contact information must be posted on-site.
Attach any changes to the information previously submitted with the application.

REMINDERS:

1. The STR may be used for residential purposes only. It cannot be used as a wedding venue, corporate retreat, seminars, team-building events, or other use that requires a conditional use permit in Table 3A.
2. There shall be no associated RV's or tents used to supplement the maximum occupancy.
3. Each STR shall have smoke detectors, carbon monoxide detectors, liquified petroleum detector, etc.
4. Outdoor amplified sound, other than household speakers, shall not be allowed at any time.
5. Quiet Hours: Should observe quiet hours from 10:00 p.m. to 7:00 a.m.